

**AGENDA OF THE DIDSBURY LIBRARY BOARD MEETING ON NOVEMBER 19, 2024 AT THE  
DIDSBURY MUNICIPAL LIBRARY, 2033 - 19 AVENUE, DIDSBURY COMMENCING AT 7:00 P.M.**

**PRESENT:** Chair: Melynda Crampton; Treasurer: David McWhinney; Secretary: Jaimee Reese; Members-at-Large: Emily Swan, Jennifer Bommarito, Brittany Stevens. Library Manager: Maia Foster; Mountain View County representative: Alan Miller.

**REGRETS:** Bill Windsor

**CALL TO ORDER:** The meeting was called to order by Chair, Melynda Crampton at 7:05 p.m.

**CHAIR TALK:** Library Cards for Board Members – importance of each board member to have one. Board members can access services and have the experience with using services to be able to lead by example and advocate for the library in the community. Maia added that it is a great opportunity for kids to learn early responsibility.

**AGENDA:**

- a) Additions/Deletions
  - change next meeting date to December 17th.
- b) Adoption of the Agenda

**MOTION:** Moved by David McWhinney that the agenda be accepted with additions.

**CARRIED**

**MINUTES:** a) Adoption of October 2024 minutes.

**MOTION:** Moved by Emily Swan that the minutes be accepted as presented.

**CARRIED**

**CONSENT** The following items were presented as part of the consent agenda.

**AGENDA:**

- a) Manager's Report
- b) Financial Reports (Comparative Income Statement, Balance Sheet October 31 2024)
- c) Monthly Statistics Summary October 2024
- d) December calendar and program information
- e) Library presentation to Town Council thank you
- f) Appointments to the Didsbury Library board
- g) Email and Budget to Town administration and council
- \* Invites to Holiday gathering (please RSVP by December 1)

**MOTION:** Moved by Brittany Stevens that the consent agenda be accepted as presented.

**CARRIED**

**NEW BUSINESS:** a) 2024 additional revenues

- At the end of October we have \$7,000.00 in revenues above the 2024 budget.
- All large grant/donation requests have come in
- Operations savings account \$163, 716.99 (5.4 months)
- Capital savings account \$7, 120.76
- Monthly expenses \$30, 000.00
- 2023, additional revenues were used for end of the year staff bonuses. \$25 per year of service.

Recommendation: add savings to the building/capital account with the goal of new shelving and items in the children's area within 5 years. Budget of \$25-30,000.00.

Discussion by the board regarding increasing the year-end staff bonuses from the proposed \$25/year of service. Suggested amount of \$50/year of service.

**MOTION:** Moved by Brittany Stevens to:

- 1) accept the recommendation as outlined above, adding accrued savings to capital account to help fulfill goal of new shelving,
- 2) provide year end staff bonuses of \$50 / year of service.

**CARRIED**

Motion (Brittany) to provide staff bonus of \$50 / year of service. All in favor, approved.

**NEXT MEETING**

**DATE:** The next meeting is scheduled for: December 17, 2024  
Next dates: January 21, 2025; February 18, 2025.

**ADJOURNMENT:** Chair, M. Crampton, adjourned the meeting at 7:20 pm.

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Chair

\_\_\_\_\_  
Date