

MINUTES OF THE DIDSBURY LIBRARY BOARD MEETING ON DECEMBER 12, 2023 AT THE DIDSBURY MUNICIPAL LIBRARY, 2033 - 19 AVENUE, DIDSBURY COMMENCING AT 7:00 P.M.

PRESENT: Chair: Melynda Crampton; Treasurer: David McWhinney; Secretary: Jaimee Reese; Members-at-Large: Carol Wilcox, Emily Swan, Diane Arbuckle; Mountain View County Representative: Alan Miller; Library Manager: Maia Foster.

REGRETS: Vice-Chair: Patricia Brisebois

CALL TO ORDER: The meeting was called to order by Chair, M. Crampton at 6:57 p.m.

AGENDA: a) Additions/Deletions

MOTION: Moved by M. Crampton to add an in-camera item (e).

CARRIED

b) Adoption of the Agenda

MOTION: Moved by D. McWhinney that the agenda be accepted as presented.

CARRIED

MINUTES: Item to be added to minutes from November meeting: Diane Arbuckle was present and not noted.

MOTION: Moved by E. Swan that the minutes of the November 21, 2023 meeting be approved as presented with above addition.

CARRIED

CONSENT AGENDA: The following items were presented as part of the consent agenda;

- a) Manager's Report
- b) Financial Reports (Comparative Income Statement, Balance Sheet November 2023)
- c) Monthly Statistics Summary November 2023
- d) January calendar
- e) PRLS Board talk

MOTION: Moved by D. McWhinney that the consent agenda be accepted as presented.

CARRIED

NEW BUSINESS: a) Chinooks Edge agreement – M. Foster explained why the agreement has become necessary between the school division and libraries. This formal agreement covers the requirements for Chinooks Edge policies and helps maintain lending data tracking in the library; also enhances teacher awareness. This is a new agreement that has been a work in progress since last year. It is a 3-year

agreement unless terminated earlier. It allows each school to have an “institutional” borrowing card per school. M. Foster explained a change she has asked for to item #8 that she perceives goes against the library’s freedom of information policies. The Board is required to vote on the agreement but there is no strict deadline for this. The Board would like to table this item for the next meeting to allow time for members to read the agreement. A. Miller asked if OKCS school will be part of this agreement; M. Foster to look into this.

b) County presentation: February 14th – M. Crampton – meeting scheduled for 1pm and encouraged other board members to attend. Goal is to promote and build relationship with the county. Discussion regarding funding/budget presentations to both the county and the Town. M. Crampton explained the cuts that happened four years ago when the town switched to per capita funding (loss was ~ \$20,000). She is hoping that the budget proposed to the town with the requested funding increase will be approved.

c) Policy committee – M. Foster would like to re-vamp the entire policy manual. Request to board members if anyone would like to help with this. Policy committee reviews requested changes from library staff/manager, and then present changes to the board for approval. C. Wilcox, D. Arbuckle, E. Swan and D. McWhinney offered to work on this project.

d) AGM Date: February – Suggested to hold AGM at beginning of scheduled board meeting Feb. 20th, 2024. Regular meeting at 6:00, followed by organizational meeting; AGM to follow at 7pm.

CLOSED SESSION: e) Chair, M. Crampton declared the meeting moved to In Camera at 7:29 pm. Meeting moved to Out of Camera by Chair, M. Crampton at 7:49 pm. Items discussed within were for information only.

NEXT MEETING

DATE: The next meeting is scheduled for January 16, 2024.

ADJOURNMENT: Chair, M. Crampton, adjourned the meeting at 7:50 pm.

Chair

Date