

**MINUTES OF THE DIDSBURY LIBRARY BOARD MEETING ON May 21, 2024, AT THE
DIDSBURY MUNICIPAL LIBRARY, 2033 - 19 AVENUE, DIDSBURY COMMENCING AT 7:00 P.M.**

PRESENT: Chair: Melynda Crampton; Treasurer: David McWhinney; Secretary: Jaimee Reese; Members-at-Large: Emily Swan, Diane Arbuckle, Bill Windsor; Library Manager: Maia Foster.

REGRETS: Carol Wilcox **ABSENT:** Alan Miller

CALL TO ORDER: The meeting was called to order by Chair, M. Crampton at 7:07 p.m. Chair Talk topic: Board Member attendance policy.

AGENDA: a) Additions/Deletions

To new business – Add update on meeting with Mayor and town reps as item e); add Parkland Update from B. Windsor, as item f).

MOTION: Moved by D. McWhinney that the agenda be accepted as amended.

CARRIED

MINUTES: Adoption of April 2024 minutes

MOTION: Moved by E. Swan to approve the minutes of the April 16, 2024, meeting as presented.

CARRIED

CONSENT AGENDA: The following items were presented as part of the consent agenda;

- a) Manager’s Report
- b) Financial Reports (Comparative Income Statement, Balance Sheet April 2024)
- c) Monthly Statistics Summary April 2024
- d) June calendar
- e) “How to Find it” Brochure: staff initiative to help new patrons
- f) Summer Reading Club poster
- g) Board Basics workshop information
- h) Letter from Minister McIver re: Red Tape reduction
- i) Parkland Social media audit of Didsbury Library
 - i. A new marketing staff member has been hired at Parkland and to get to know the libraries she performed a social media audit of all Parkland libraries. Passing along for information.

Discussions and clarification questions from the board regarding several consent agenda items (calendar, line items on Balance Sheet, Social Media audit).

MOTION: Moved by B. Windsor to accept the consent agenda be as presented.

CARRIED

NEW BUSINESS:

a) DML Calendar of important dates

b) 2024 Truth and Reconciliation – M. Crampton asked for discussion from the board to help decide if the library should be closed to recognize this day to follow suit with schools, federally regulated workplaces, etc.

MOTION: Moved by D. McWhinney to approve library closure for National Day of Truth and Reconciliation, as a day off without pay for all employees

CARRIED

c) FAC- 1 Policy - discussions by the board and proposed amendments:

- add Truth and Reconciliation Day to the additional days off without pay

- remove sentence to “This is also an unpaid holiday” with regards to long weekend Saturdays.

- add community events as another acceptable reason for the library manager to recommend closing the library.

d) Letter from Didsbury to Parkland re: TRAC. No requested changes or amendments to this letter, Melynda will send it off.

e) Meeting with Mayor Hunter and Town representatives. Nicole Aasen (Community Services/Development) provided some good information about items such as flooring and lighting replacement. Drainage issues, bike bollards, paint, outlets, and outdoor spaces also discussed. Melynda and Maia were very encouraged by the positive feedback from the meeting.

f) PRL Update (Bill Windsor):

i. Bill explained that the population numbers from municipal affairs have been updated and how it impacts the budget numbers for 2025.

ii. PRL has come to a firm decision that the website’s main home page navigation to individual library pages will not be changed. He proposed circumventing with a separate re-direction URL for \$15 / month. Discussion regarding this and other platforms that could be used. Board recommends that Maia go ahead and purchase the domain ‘didsburylibrary.ca’ using the available budget to secure it until a decision is made. Maia will continue to work on investigating these options for the June meeting.

NEXT MEETING

DATE: The next meeting is scheduled for June 18, 2024.

ADJOURNMENT: Chair, M. Crampton, adjourned the meeting at 8:20 pm.

Chair

Date