

MINUTES OF THE DIDSBURY LIBRARY BOARD MEETING ON OCTOBER 15, 2024 AT THE DIDSBURY MUNICIPAL LIBRARY, 2033 - 19 AVENUE, DIDSBURY COMMENCING AT 7:00 P.M.

PRESENT: Chair: Melynda Crampton; Treasurer: David McWhinney; Secretary: Jaimee Reese; Member-at-Large: Emily Swan. Acting Vice President: Bill Windsor; Library Manager: Maia Foster; Mountain View County representative: Alan Miller. Community Members: Jennifer Bommarito, Joelle Snyder, Will Stevens, Brittany Stevens.

REGRETS: Diane Arbuckle

CALL TO ORDER: The meeting was called to order by Chair, M. Crampton at 7:01 p.m.

CHAIR TALK: Recent passing of past library manager Inez Kosinski's husband Brian. Shared memories of Inez and Brian's service and contribution to the library. Sympathy card was circulated for board members to share condolences.

AGENDA:

- a) Additions/Deletions
 - new board member appointment (e)
- b) Adoption of the Agenda

MOTION: Moved by David McWhinney that the agenda be accepted with additions.

CARRIED

MINUTES: a) Adoption of September 2024 minutes

MOTION: Moved by Alan Miller that the minutes be accepted as presented.

CARRIED

CONSENT AGENDA: The following items were presented as part of the consent agenda;

- a) Manager's Report
- b) Financial Reports (Comparative Income Statement, Balance Sheet October 4 2024)
- c) Monthly Statistics Summary September 2024
- d) November calendar and program information
- e) Parkland Conference notes
- f) PRLS board talk

MOTION: Moved by Emily Swan that the consent agenda be accepted as presented.

CARRIED

NEW BUSINESS: a) Independent Website (vs Parkland website)

Background: Parkland updated all library websites last spring. The redesign was completed after discussion at one meeting and one survey was conducted. There have been a number of issues prohibiting use of the website by both staff and patrons. Parkland did conduct a survey in summer after repeated staff requests and has introduced some changes that have mitigated some of the worst problems with the Parkland website – but it does not “fix” the main issues

Recommendation: We move forward with a Wix website in order to have a website that can act as an effective communication tool of library resources, programs, and materials.

- Domain Hosting – already purchased, \$10.99/year currently
- Wix Site cost – \$97.20 annually
- Additional costs – possible add-ons (theme, calendar), \$15/year
- Staff hours – anticipate approximately 10 staff hours to update template to Didsbury’s information; a training day hosted by Olds library in November.
- Initiated by Sylvan Library
- Olds Library is moving ahead (launch mid Dec)
- Carstairs Library is moving ahead (Launch end of January)
- Board Discussion: specific costs, staff hours (outlined above). Question about email addresses changing if website domain changes.

MOTION: To move forward with developing a Wix Site for the Didsbury Library as proposed, to launch for the first part of 2025, but to come back with more information regarding changing email addresses/services. David McWhinney made the above motion.

CARRIED

b) Library Systems Regional Wage survey

- **Recommendation:** A committee is struck to review the survey and the current DML wage grid and return to the board at the November board meeting with recommendations. Melynda, Bill and David volunteered for this committee. No motion required.

c) Staff, Board, Volunteer reception

- Host one event for all, considering renting the Mayfair cinema. Board discussion: costs, available budgeted funds, date.

MOTION: Moved by Emily Swan to approve the volunteer and staff appreciation gathering at Mayfair Cinema on Sunday November 24, 2025.

CARRIED

d) Christmas closures

- **Recommendation:** Close at 2 pm December 24, Closed December 25-29 (Wednesday through Sunday), Close December 31 at 2 pm, Close January 1

MOTION: Moved by David McWhinney to approve the requested Library closure days for the Christmas Holidays: December 24 – close at 2pm. Closed December 25 – 29 inclusive. December 31 close at 2pm. Close January 1st.

CARRIED

e) New board member appointments: Jennifer Bommarito and Brittany Stevens.

MOTION: To recommend to Didsbury Town Council the appointment of Jennifer Bommarito and Brittany Stevens as new members of the Didsbury Municipal Library Board. Bill Windsor moved.

CARRIED

NEXT MEETING

DATE: The next meeting is scheduled for: November 19, 2024
Next dates: December 17, January 21, February 18

ADJOURNMENT: Chair, M. Crampton, adjourned the meeting at 8:03 pm.

Chair

Date