

**MINUTES OF THE DIDSBURY LIBRARY BOARD MEETING ON APRIL 16, 2024, AT THE  
DIDSBURY MUNICIPAL LIBRARY, 2033 - 19 AVENUE, DIDSBURY COMMENCING AT 7:00 P.M.**

**PRESENT:** Chair: Melynda Crampton; Treasurer: David McWhinney; Secretary: Jaimee Reese; Members-at-Large: Emily Swan, Diane Arbuckle, Bill Windsor; Library Manager: Maia Foster.

**REGRETS:** Carol Wilcox, Alan Miller

**CALL TO ORDER:** The meeting was called to order by Chair, M. Crampton at 7:00 p.m. Chair Talk topic: Board Basics – Intellectual Freedoms, FOIP with respect to libraries policy.

**AGENDA:** a) Additions/Deletions

**To new business** – Add another date to item c) ii.; Add Building Needs and discussion with the town (item j).

**MOTION:** Moved by D. McWhinney to add agenda items listed above.

**CARRIED**

b) Adoption of the Agenda

**MOTION:** Moved by D. McWhinney that the agenda be accepted as amended.

**CARRIED**

**MINUTES:** Adoption of March 2023 minutes

**MOTION:** Moved by B. Windsor that the minutes of the March 19, 2023, meeting be approved as presented.

**CARRIED**

**CONSENT AGENDA:** The following items were presented as part of the consent agenda;

- a) Manager's Report
- b) Financial Reports (Comparative Income Statement, Balance Sheet March 2024)
- c) Monthly Statistics Summary March 2024
- d) May calendar
- e) Invitation to Parkland 65<sup>th</sup> anniversary celebration, for all staff and board members. Held on Friday May 10 from 1-3 pm. Cake, refreshments, building tours.
- f) Appointment of Bill Windsor to the Library board
- g) Board basics workshops

**MOTION:** Moved by E. Swan that the consent agenda be accepted as presented.

**CARRIED**

**NEW BUSINESS:**

- a) Organizational Meeting
  - I. Board Chair – David McWhinney nominated Melynda Crampton, accepted. No other nominations. Melynda Crampton appointed by acclamation.
  - II. Vice board chair - Diane Arbuckle nominated Bill Windsor; accepted. No other nominations. Bill Windsor appointed by acclamation.
  - III. Treasurer – Bill Windsor nominated David McWhinney. Accepted. David McWhinney appointed by acclamation.
  - IV. Secretary – Bill Windsor nominated Jaimee Reese. Jaimee Reese accepted. No other nominations. Jaimee Reese appointed by acclamation.
- b) Library Manager Plan of Service update and 2024 goals.
  - I. Main discussion points: Strategic Plan item “Visit a Comfortable Space” – Obj. 2 Providing Places. Board discussions of whether to prioritize creating a public meeting space or not, and options for how to move forward. The Board would like to see this move forward within the space available and to prioritize the exam proctoring space (ie. Purchasing room dividers).
- c) Professional Development
  - I. Close the library on Monday September 23 for Parkland Regional Library System conference. (held in Lacombe) for all staff to attend.  
  
\*Board members are also invited to attend – registration opens August 6<sup>th</sup>

**MOTION:** Moved by D. McWhinney to approve the closure of the library on Monday September 23 for staff to attend the Parkland Regional Library System conference.

**CARRIED**

- II. Permission for Library manager to attend: A Learning and Networking Event for Non-profit leaders (all day Saturday May 25, Calgary); Presentation by James Turk (Centre for Free Expression) hosted by Camrose (May 27, carpooling with other Library managers); Collections Management Training ( hosted by Parkland in Olds on May 22); PLSB Symposium June 10-11, Sherwood Park (two-day event requiring overnight stay.)

**MOTION:** Moved by E. Swan to approve the requested professional development sessions as identified in the amended agenda item c) ii. and expenses as per policy.

**CARRIED**

- d) Letter from Parkland to LAA (also sent to all Library managers and Board Chairs) re: LAA letter addressing concerns over Parental Rights Legislation. Discussion and background information regarding the objectives of both letters, and what Didsbury’s response could/should be.

**MOTION:** Moved by B. Windsor for board chair M. Crampton to draft a response to Parkland outlining Didsbury Library Board’s response to the April 8 letter.

**CARRIED**

- e) 2024 Fundraising initiatives

3D printed BookNooks, new line of Merch with LygasCo, Community garage sale on June 1 (donations or time help would be welcome), Bottle Drive on August 6. Board requested M. Foster provide a calendar of important events.

- f) Policy # FAC – 1 : Addressing safety opening/closures. Discussion: small change made to the policy to allow for opening under safety conditions, instead of only allowing for closing. Also added ‘mechanical/building problems’ to list of safety issues. M. Foster to bring amended policy again to May board meeting.

- g) Building Needs and meeting with the Town of Didsbury to discuss.

M. Crampton explained the recent request to Public Works to add electrical outlets to the east wall. Melynda suggested that the board invite the Mayor, the CEO and the Public Works manager to a meeting to tour the facility and showcase the needs of the facility.

**MOTION:** D. McWhinney motioned to approve the invitation for the Town administration to meet on site to address building needs collaboratively

**CARRIED**

**NEXT MEETING**

**DATE:** The next meeting is scheduled for May 21, 2024.

**ADJOURNMENT:** Chair, M. Crampton, adjourned the meeting at 8:35 pm.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date